

The Sherbornes with Pamber

Safeguarding Action Plan

Level 2

Introduction

The Church of England's safeguarding policy statement, *Promoting a Safer Church*, says:

"All Church bodies should ensure that they have a 'Promoting a Safer Church' action plan in place that sets out, in line with national and local priorities, how the policy is being put into action and is reviewed regularly."

This Action Plan has been produced by an application called *Safeguarding Dashboards* for the consideration of the PCC.

The PCC is invited to discuss, amend and approve this Action Plan.

Safeguarding Dashboards has three levels:

- Level 1 - Safer Foundations;
- Level 2 - Safer Activities;
- Level 3 - Safer Practices.

Further information about these levels can be found at... <https://tinyurl.com/roadmap-safeguarding>

This Level 2 Action Plan only covers Safer Foundations and Safer Activities.

Safeguarding Dashboards can also produce a Level 3 Action Plan once sufficient progress has been made at Level 2.

Date approved by the PCC: _____

Policies and Action Plan

	Status	Notes
Safeguarding Policy Approval The PCC must approve a parish safeguarding policy which complies with Church of England requirements.	The PCC has approved an alternative policy that takes account of 'Promoting a Safer Church'.	
Safeguarding Policy Promotion 'Promoting a Safer Church' must be publicised and promoted, and all Church Officers must have access to it.	Completed	
Safeguarding Action Plan The PCC must approve a Safeguarding Action Plan and review it at least once a year.	Urgent The PCC needs to approve a Safeguarding Action Plan.	
Recruitment of Ex-Offenders The PCC must have a policy regarding the recruitment of ex-offenders.	Urgent The PCC needs to approve a policy regarding the recruitment of ex-offenders.	

Safeguarding Procedures

	Status	Notes
Responding to Concerns or Allegations The PCC must approve a procedure to deal promptly with any safeguarding concern or allegation (including suspicion of abuse).	Urgent The PCC needs to review their procedure.	

Safeguarding Roles

	Status	Notes
Parish Safeguarding Officer The PCC must safely recruit a suitable person (not the incumbent or his/her partner) to the role of Parish Safeguarding Officer. The appointment is to be made in accordance with national 'safer recruitment' guidance.	Urgent 'Safer recruitment' steps need to be completed.	

	Status	Notes
Churchwardens The churchwardens must be made aware of their safeguarding responsibilities.	Urgent A question needs to be reviewed.	
DBS Administrator The PCC must appoint at least one DBS Administrator who is responsible for the administration of DBS applications. This role may be carried out by the Parish Safeguarding Officer.	The PCC has appointed at least one DBS Administrator.	

Training for Key Roles

	Status	Notes
Parish Safeguarding Officer The PCC must ensure that the Parish Safeguarding Officer undertakes the required safeguarding training.	Completed	Re-training dates are listed in our system and reviewed monthly
Churchwardens The PCC must ensure that all Churchwardens undertake the required safeguarding training.	Completed	
DBS Administrator The PCC must ensure that DBS Administrators undertake the required safeguarding training.	Completed	
PCC Members The PCC must ensure that all their members undertake the required safeguarding training.	Urgent PCC members need to complete some safeguarding training.	The next PCC meeting will be informed

Displayed Information

	Status	Notes
Safeguarding Policy Notice Each church building must display a notice about its safeguarding policy.	Completed	We will check before end of October.
Safeguarding Poster Each church building must display a 'Promoting a Safer Church' poster.	Completed	
Parish Website Safeguarding arrangements must be clearly visible on the front page of a parish website (if you have one).	Completed	

Church Activities

Sunday Club

	Status	Notes
PCC Authorisation The PCC must authorise any church activity involving children, young people or vulnerable adults.	The PCC has authorised this church activity.	
Risk Assessment The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.	Urgent Action is required.	
Insurance Cover The PCC must provide appropriate insurance cover for this activity.	This activity is covered by our standard church insurance policy.	
Safer Recruitment All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.	Urgent Action is required.	
Safeguarding Training The PCC must ensure that all leaders and helpers undertake the required safeguarding training.	Training was last reviewed on 11/09/2023.	
B - DBS Checks The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.	DBS status was last reviewed on 11/09/2023.	

Mums and Toddler

	Status	Notes
PCC Authorisation The PCC must authorise any church activity involving children, young people or vulnerable adults.	Urgent Please specify the type of activity.	
Risk Assessment The PCC must ensure that an 'activity risk assessment' is completed and reviewed regularly.	Urgent Action is required.	
Insurance Cover The PCC must provide appropriate insurance cover for this activity.	Urgent Action is required.	

	Status	Notes
Safer Recruitment All new leaders and helpers must be appointed in accordance with the Church of England's Safer Recruitment and People Management Guidance.	Urgent Action is required.	
Safeguarding Training The PCC must ensure that all leaders and helpers undertake the required safeguarding training.	Urgent Action is required.	
B - DBS Checks The PCC must ensure that all eligible leaders and helpers are DBS checked every three years.	Urgent Action is required.	

Safer Recruitment and People Management

	Status	Notes
Safer Recruitment and People Management The PCC must comply with the Church of England's Safer Recruitment and People Management Guidance.	The PCC needs to comply with the requirements of the House of Bishops.	Will follow up with The Wardens and at next PCC meeting.

Reviews and Reports

	Status	Notes
PCC Agendas Safeguarding must be a standing agenda item at every PCC meeting.	Safeguarding is a standing agenda item at every PCC meeting.	
Reports to the PCC The Parish Safeguarding Officer must give regular reports to the PCC regarding safeguarding in the parish.	Urgent The PCC has not received a safeguarding report within the last six months.	Now reported at every PCC meeting
Reports to the APCM At the Annual Parochial Church Meeting, the PCC must report on safeguarding in the parish.	Urgent The APCM has not received a safeguarding report within the past year.	
Review List of Church Activities The PCC must confirm that the list of Church Activities on this dashboard is complete.	The PCC reviewed the list of Church Activities on 18/09/2023.	

